

11 Additional Policies

11.09 Cake & Bake Sale Checklist

Little Acorns (Colleton) Pre-School CIO

This form, to be completed for every event, is for ensuring that all cakes and baked goods, whether shop bought or homemade are checked for allergens and other notable ingredients.

Enter a tick ✓ and initial if satisfactory.

Enter X and initial if not satisfactory and make a note below. Add action taken and if problem is resolved sign and date.

TO BE COMPLETED FOR EACH EVENT

Date:				
Donation from				
Check for Allergens:				
▪ Nuts				
▪ Raw egg				
▪ Gluten				
Check use by date on food				
Unused food put away correctly.				
Signed				

Report any problems: